

Answers (Mary Zanter email questions) 2/18/16

1. Within a reasonable period of time.

Last fall we signed a stipulation and agreement put forth by the PUC. Item #2 of that agreement the agreement answers this question for us.

2. Yes.

Our help wanted add asks for a Utilities Manager. The word "Utility" is inclusive and includes the Natural Gas System. We also have a Personnel Manual that includes a more detailed overview of duties and responsibilities of each Utility including our Natural Gas System. This manual may be updated to encompass any new requirements that may change over time.

3. As they have been.

When one of our employees is absent all duties and responsibilities are fulfilled by the other.

4. As they have been.

See 3.

5. First question No. Second No.

Don Boll will not be hired full time. He is completing all tasks at this time. (not unlike having an employee on vacation)

Don Boll understands he must remain within the immediate area for emergency response.

When we instruct an employee to complete a task that they were hired to do we do not require additional documentation or agreements.

6. As they have been.

What is Don Boll not qualified to do?

7. Yes.

We have requested mutual aid from Crooks Municipal Gas Utility. They have agreed to back up our system.