

March 22, 2016

Public Utilities Commission
Capitol Building 1st Floor
500 East Capitol Avenue
Pierre, South Dakota 57501-5070

PS15-001
Informational Filing March 2016
Humboldt Municipal Gas Utility
100 South Main Street, P.O. Box 72
Humboldt, South Dakota 57035

Gas employee Don Boll (20 hours/week plus as needed hours) is fulfilling his role as Gas Utility employee.

His time has been spent but not limited to the following:

Daily and weekly general maintenance, chart service, patrolling, meter reading and 811 locating. 2/15 measure for main extension. 2/15 Gas board meeting. 2/16 delivered meters to Garretson and discuss emergency response. 2/21 Gas board special meeting. 3/10 gas training, testing at Garretson. 3/18 gas training, testing at Humboldt. 3/21 Gas board meeting. 3/22 gas training at Humboldt.

Gas Utility Board met at its regular monthly meeting on March 21, 2016. Agenda posted. PUC concerns discussed. OQ training of Board member Brenda Haviland started 3/18. Possible extra training as discussed with Terry Hanson on 3/18. Contract with Q3 discussed and signed. Plans for upcoming public awareness program. All other general monthly business done. Board training (understanding one call program).

Utility President will report to March 28th meeting of the Town Board.

No leaks reported. No response times recorded.

One employee change: The Humboldt town board accepted the resignation of Daryl Sieverding effective February 16. They are in the final interview stage to fill this position. The Gas Utility Board is involved in this process. We have requested the City of Crooks, SD to back our system up if needed. Written documentation of this was received February 23rd.

Respectfully,

Mike Garrey
President
Humboldt Municipal Gas Utility