

August 31,2016

Public Utilities Commission
Capitol Building 1st Floor
500 East Capitol Avenue
Pierre, South Dakota 57501-5070

PS15-001
Informational Filing June 2016
Humboldt Municipal Gas Utility
100 South Main Street, P.O. Box 72
Humboldt, South Dakota 57035

Gas employees Don Boll (20 hours/week plus as needed hours) and Mike Beaner (15 hours/week) the City Utilities Manager

Their time has been spent but not limited to the following:

Daily and weekly general maintenance, chart service, patrolling, meter reading.

7/18 Worked on gas charts at TBS and District station, 7/19 and throughout the week, Don, Mike worked on locates with Prunney for the sewer project. 7/25 Gas charts at TBS Station and District, 7/26 locates for the Michels pipeline, remainder of the week worked on locates in alleys and for tree planting. 8/1 Worked on locates and weekly chart reports. 8/8 Worked on gas charts and locates, met with Terry on 8/12 at Crooks to go over O&M and Drug and Alcohol program preparing for meeting with Mary Zanter on 8/15 and 8/16. Regarding the gas line hit on 6th street, it was not marked due to the homeowner had the flags removed and where it was sprayed he had mowed the yard.

Gas Board met at its regular monthly meeting on August 15th, 2016. All regular monthly business was discussed and approved including all vendor payables, payroll as well as monthly financial reports. The training for reviewing and starting monthly audit reports continued along with training on Natural Gas Emergency Plan.

Utility President reported to the August 22nd meeting of the Town Board

Respectfully,

Brenda Haviland
President
Humboldt Municipal Gas Utility