

**Volume II
Section 1
Tariff Sheets**

**Otter Tail Power
Company**



Fergus Falls, Minnesota

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.01
ELECTRIC RATE SCHEDULE
Scope of General Service Rules and Regulations

First Revised Sheet No. 1 Cancelling Original Sheet No. 1

GENERAL SERVICE RULES

Section 1.01 SCOPE OF GENERAL RULES AND REGULATIONS

These General Rules and Regulations govern electric service provided to any Customer under any of the various Company rate schedules. Where there are differences between these General Rules and Regulations and the Rules of the South Dakota Public Utilities Commission or South Dakota Codified Laws (as the same may be amended from time to time), the South Dakota Codified Laws will control, followed by the Rules, and then by these General Rules and Regulations. Exceptions, if any, to the application of these General Rules and Regulations to a particular rate schedule are noted on that schedule. Unless otherwise specifically noted, capitalized words and phrases in these General Rules and Regulations and in the other provisions of the Company Tariffs and Riders shall have those meanings given in Section 8.01, the Glossary.

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SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: August 20, 2010
Approved by order dated:
Docket No. EL10-011

Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills
rendered on and after
June 1, 2011,
in South Dakota



Fergus Falls, Minnesota

First Revised Sheet No. 1 Cancelling Original Sheet No. 1

Section 1.02 APPLICATION FOR SERVICE

Anyone desiring electric service from the Company must make application to the Company before commencing the use of the Company's service. The Company reserves the right to require an Electric Service Agreement before the service will be furnished. Receipt of electric service shall constitute the receiver a Customer of the Company subject to its rates, rules and regulations, whether service is based upon the Tariff, an Electric Service Agreement, or otherwise. All applications and contracts for service shall be made in the legal name of the party desiring service. The Customer will be responsible for payment of all services furnished. A Customer shall give the Company not less than two business days prior notice to connect service.

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The Customer may take service pursuant to any Commission-approved rate(s) for which the Customer qualifies. The Customer making application for service is required to be of legal age (18), unless evidence is provided that the person is an emancipated minor. The Customer is required to take service under the selected rate(s) for a minimum of one year, unless the Customer desires to change its service to any rate offering that is newly approved within the one-year period and for which the Customer qualifies, or it is determined that the Customer does not qualify for service under the current selected rate(s). The Customer Charge and fixed charges from the applicable rate schedule shall apply as long as the Customer is taking service from the Company. If the Customer initiates a request to change service to a different rate, the Customer shall not be permitted to change back to the originally applicable rate for a period of one year, unless it is determined that the Customer does not qualify for service under the current rate(s). The Customer shall provide the Company at least 45 days prior notice in the event of any requested change.

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South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.03
ELECTRIC RATE SCHEDULE
Deposits, Guarantees and Credit Policy

Second Revised Sheet No. 2 Cancelling First Revised Sheet No. 2

(Continued)

Customer first having made satisfactory settlement with the Company for any past-due balance for which the Customer owes the Company at that time. On termination of a guarantee agreement, a new guarantee agreement or deposit may be required by the Company, upon reasonable notice to the Customer and if the Customer has not established satisfactory credit.

To establish or re-establish satisfactory credit, the Company may, in lieu of accepting a cash deposit or a guarantee agreement, place a Customer on an early payment list as defined by South Dakota Administrative Rules 20:10:19:05. Customers placed on an early payment list are required to pay their bill at least five (5) business days prior to the due date on the bill. A Customer on the early payments list will be subject to disconnection if the bill is not paid at least five (5) business days prior to the due date on the bill.

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The Company may permit a nonresidential Customer to establish or re-establish satisfactory credit by providing a letter of credit or posting a surety bond for an amount not to exceed the total of the Customer's indebtedness for utility service, or by negotiating some other option reasonably satisfactory to the Company.

A Residential Customer with unknown credit has the right to choose the manner of establishing satisfactory credit from among the options available to Residential Customers under this Section.

A nonresidential Customer with unknown credit has the right to choose the manner of establishing satisfactory credit from among the options available to nonresidential Customers under this Section.



Fergus Falls, Minnesota

(Continued)

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.03
ELECTRIC RATE SCHEDULE
Deposits, Guarantees and Credit Policy

First Revised Sheet No. 2 Cancelling Original Sheet No. 2

Customer first having made satisfactory settlement with the Company for any past-due balance for which the Customer owes the Company at that time. On termination of a guarantee agreement, a new guarantee agreement or deposit may be required by the Company, upon reasonable notice to the Customer and if the Customer has not established satisfactory credit.

To establish or re-establish satisfactory credit, the Company may, in lieu of accepting a cash deposit or a guarantee agreement, place a Customer on an early payment list as defined by South Dakota Administrative Rules 20:10:19:05. Customers placed on an early payment list are required to pay a bill within five (5) business days of the due date on the bill. A Customer on the early payments list will be subject to disconnection if the bill is not paid within five (5) business days.

The Company may permit a nonresidential Customer to establish or re-establish satisfactory credit by providing a letter of credit or posting a surety bond for an amount not to exceed the total of the Customer's indebtedness for utility service, or by negotiating some other option reasonably satisfactory to the Company.

A Residential Customer with unknown credit has the right to choose the manner of establishing satisfactory credit from among the options available to Residential Customers under this Section.

A nonresidential Customer with unknown credit has the right to choose the manner of establishing satisfactory credit from among the options available to nonresidential Customers under this Section.



Fergus Falls, Minnesota

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.04
ELECTRIC RATE SCHEDULE
Customer Connection Charge

First Revised Sheet No. 1 Cancelling Original Sheet No. 1

Section 1.04 CUSTOMER CONNECTION CHARGE

CONNECTION CHARGE ON APPLICATION OR FOLLOWING CUSTOMER'S TEMPORARY DISCONNECTION: Customers applying for service will pay a connection charge of \$15.00. This connection charge shall apply to any new Customer, and for reconnection following temporary disconnection at the Customer's request. The connection charge applies to the Account and not each Meter; it will not apply where an additional Meter is added at the same location for a different type of service for an existing Customer.

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CONNECTION CHARGE AFTER DISCONNECT FOR NONPAYMENT: Prior to reconnection following disconnection for nonpayment, a connection charge of \$15.00 is due and payable.

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SERVICE RELOCK CHARGE: The Company will charge \$100.00 for reconnecting service where the Company has disconnected service and subsequently returned to relock the service after it was reconnected without Company authorization. The charge will be in addition to any charges that may be due on account of the unauthorized reconnection, pursuant to Section 3.01 of these General Rules and Regulations.

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TEMPORARY METER SOCKET DETACHMENT AND REATTACHMENT CHARGE: Customers can request temporary socket attachment and reattachment of Customer-owned Meter sockets, masts, or conduits on Customer-owned property. The Company service representative may decline the request at the service representative's discretion if the detachment would affect other Customers, or is determined to be unnecessary to meet the Customer's needs. The fee for a temporary socket attachment and reattachment is \$50.00 and will be identified on the monthly bill as a "Service call, Meter socket."

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ADDITIONAL CHARGES: The Company is not required to perform a reconnection outside its normal business hours. Reasonable effort will be given to restore service within 24 hours of the Customer's reconnection request. In addition to the applicable charges listed above, Accounts connected or reconnected outside of normal business hours will be charged overtime charges for the amount of time required, or a minimum of two hours, whichever is greater. If connection or reconnection is a continuation from 5 p.m., overtime charges will be calculated based on the amount of time it takes the employee to connect or reconnect. The overtime charge is equal to the average overtime cost the Company incurs for its service representatives. If several Accounts are either connected or reconnected, or both during the same call back period, any overtime charges shall be divided among the several Accounts.

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Section 1.05 CONTRACTS, AGREEMENTS AND SAMPLE FORMS

The following contracts, agreements and sample forms are listed in Section 1.05:

- Electric Service Agreement, Sheet No. 2
- Irrigation Electric Service Agreement, Sheet No. 3 T
- Outdoor Lighting and Municipal Services Agreement, Sheet No. 5 T
- Summary Billing Service Contract, Sheet No. 8 T
- Guarantee in Lieu of Deposit, Sheet No. 9 T
- Controlled Service Agreement Waiver, Sheet No. 10 T
- Electric Service Statement, Sheet No. 11 T
- Adjusted Electric Service Statement, Sheet No. 13 T
- Notice of Proposed Disconnection, Sheet No. 15 T
- Customer Deposit Refund Record, Sheet No. 17 T
- Customer Deposit Receipt, Sheet No. 18 T
- Even Monthly Payment Brochure, Sheet No. 19 T
- Ready Check Brochure, Sheet No. 21 T



Fergus Falls, Minnesota

Second Revised Sheet No. 2 Cancelling First Revised Sheet No. 2

(Continued)

ELECTRIC SERVICE AGREEMENT

Overhead
Underground

Work Order No.
Electric Rate Schedule No.
Rate Code No.

THIS AGREEMENT is made by and between
of (the "Customer") and Otter Tail Power Company (the "Company"), a Minnesota corporation.

In consideration of the mutual promises contained below, the parties agree as follows:

- 1. The Customer agrees to purchase and receive from the Company Electric energy in accordance with the terms of this Agreement and all terms and conditions and Rules and Regulations (the "Terms") established by the Company and filed in its approved Tariff with the South Dakota Public Utilities Commission. These Terms shall include but not be limited to Customer's payment for electrical Energy in accordance with the Company's rate schedule as filed with and approved by the South Dakota Public Utilities Commission, or such superseding rate(s) as may be approved in the future.
2. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive electric service pursuant to the Electric Rate Schedule and Rate Code identified above. Customer shall receive service at County of State of SD.
3. The Company shall supply to Customer phase electric service, at nominal volts, having a specific Demand classification of or an estimated Demand of and having an estimated load factor of % (if any of the aforementioned is not applicable, so indicate). If applicable, the Company shall charge for and Customer shall pay any Excess Expenditures associated with Special Facilities as identified in Section 5.03 of the Rules and Regulations. The total Excess Expenditures of Special Facilities identified is \$
4. The following service Riders apply to Customer's service at this location: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the Customer chooses to participate in during the entire term of this agreement.
5. The Customer agrees that the Company shall not be liable for any losses, damages, or expenses (including but not limited to injury to persons, including death, or property damages) incurred by any persons for any delay, interruption, curtailment, suspension, disturbance or variability in its provision of electric service (including, but not limited to, any occurrence of voltage fluctuations or power surges) due to acts of God, or to any other cause whatsoever except the Company's own gross negligence or willful misconduct. The Company will not be liable for incidental or consequential damages, including, but not limited to, loss of profits resulting from the use of service or any delay, interruption, curtailment, suspension, disturbance or variability of electric service. The Company shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.
6. This agreement shall go into effect on the date of signing and shall continue in effect for a period of years and thereafter shall remain in effect from year to year unless terminated by either party by notice given at least sixty (60) days in advance of termination. This agreement shall automatically terminate in the event the Customer discontinues all electric service or has its service disconnected by the Company for any reason. The termination of this agreement for any reason will not relieve Customer of any payments due to the Company for any service provided pursuant to this agreement and the Company's Tariffs, or for the full payment of amounts required pursuant to paragraph 7 of this agreement.
7. If applicable, as required by the Company Tariff for service extension costs, it is agreed that the Customer will make minimum payments of \$ per month for electric service received by the Customer at the service location, for a minimum period of thirty six (36) months. If the Customer elects to discontinue service prior to the end of the thirty six (36) month period, or if the Customer is disconnected for any reason, the Customer agrees to pay the difference between the cumulative total paid for electric service prior to the date of discontinuation and the Minimum Total Payment, which is the Company's total investment of \$. The Customer agrees to make an advance payment in the amount of \$ prior to installation of service. This advance payment shall be retained by the Company and will be returned with interest to the Customer upon completion of the minimum thirty six (36) month period, provided that Customer has made the Minimum Total Payment as required. If the Customer does not make the Minimum Total Payment, the Company shall apply the advance payment (if any) against any balance due on the Minimum Total Payment, and Customer shall be required to pay to the Company the unpaid balance of the Minimum Total Payment.
8. The rights and obligations of this agreement shall extend to and be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties execute this Agreement effective as of , 20.

Customer
OTTER TAIL POWER COMPANY
By:

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: June 30, 2011
Approved by order dated: July 29, 2011
Docket No. EL11-020

Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills rendered on and after July 30, 2011, in South Dakota



Fergus Falls, Minnesota

(Continued)

IRRIGATION ELECTRIC SERVICE AGREEMENT

Overhead
Underground

Work Order No. _____
Electric Rate Schedule No. _____
Rate Code No. _____

THIS AGREEMENT is made by and between _____
of _____ (the "Customer") and Otter Tail Power Company (the
"Company"), a Minnesota corporation.

In consideration of the mutual promises contained below, the parties agree as follows:

1. The Customer agrees to purchase and receive from the Company electric energy in accordance with the terms of this Agreement and all terms and conditions and Rules and Regulations (the "Terms") established by the Company and filed in its approved tariff with the South Dakota Public Utilities Commission. These Terms shall include but not be limited to Customer's payment for electrical energy in accordance with the Company's rate schedule as filed with and approved by the South Dakota Public Utilities Commission, or such superseding rate(s) as may be approved in the future.
2. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive electric service pursuant to the Electric Rate Schedule and Rate Code identified above. Customer shall receive service at _____ County of _____ State of SD.
3. The Company shall supply to the Customer _____ phase electric service, at such voltage as determined by the economically available source of supply. The Customer will report the reading of its meter once each month or when requested to do so by the Company.
4. The following service Riders apply to Customer's service at this location: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement.
5. The Customer agrees that the Company shall not be liable for any losses, damages, or expenses (including but not limited to injury to persons, including death, or property damages) incurred by any persons for any delay, interruption, curtailment, suspension, disturbance or variability in its provision of electric service (including, but not limited to, any occurrence of voltage fluctuations or power surges) due to acts of God, or to any other cause whatsoever except the Company's own gross negligence or willful misconduct. The Company will not be liable for incidental or consequential damages, including, but not limited to, loss of profits resulting from the use of service or any delay, interruption, curtailment, suspension, disturbance or variability of electric service. The Company shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.
6. This agreement shall go into effect on the date of signing and shall continue in effect for a period of five (5) years and thereafter shall remain in effect from year to year unless terminated by either party by notice given at least sixty (60) days in advance of termination. This agreement shall automatically terminate in the event the Customer discontinues all electric service or has its service disconnected by the Company for any reason. The termination of this agreement for any reason will not relieve Customer of any payments due to the Company for any service provided pursuant to this agreement and the Company's tariffs, or for the full payment of amounts required pursuant to paragraphs 7 and 8 of this agreement.
7. If applicable, Customer has elected to build or purchase the extension of lines not needed to serve other customers of the Company, and the point of line extension at which Customer-owned line extension meets with the Company-owned line is at: _____. Customer shall be responsible to ensure that the line extension on Customer's side of the metering point meets applicable electric codes and standards. Unless otherwise stated in this Agreement, all equipment on Customer's side of this metering point is owned by Customer, and all equipment on the Company's side of the metering point is owned by the Company. Unless otherwise agreed to by the Company in writing, the Company shall not maintain or operate Customer's line or equipment and

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Fergus Falls, Minnesota

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ELECTRIC RATE SCHEDULE
Contracts, Agreements and Sample Forms

Second Revised Sheet No. 4 Cancelling First Revised Sheet No. 4

Customer is required to operate and maintain its line and equipment at Customer's own expense. Exceptions (if any) are as follows: _____ If at any time, in the opinion of the Company, that portion of the line extension owned by Customer interferes with the operation of the Company's line or system, or shall be a hazard to persons or property, the Company reserves the right to discontinue service until Customer's line extension has been restored to a safe and proper condition.

- 8. As required under its Electric Rate Schedule for this service, the Customer shall pay an annual fixed charge to compensate the Company for its investment in the extension of lines (which shall exclude any line extensions provided by the Customer as described in Paragraph 7), including the Special Facilities charges as identified in Section 5.03 of the General Rules and Regulations for rebuilding or cost of capacity increase in lines or apparatus, necessitated because of the Customer's irrigation pumping load. The Company's total investment is \$ _____. The Customer elects to pay this charge as follows:

Annual Fixed Charge is:

_____ Equal to 18% of the Investment of the Company, which annual amount for Customer is \$ _____, paid in seven equal monthly payments.

Or

_____ Prepayment of the installation and costs of the equipment in the amount of \$ _____ and payment for the term of this Agreement of an annual fixed charge equal to 3.5% of the Investment of the Company, which annual amount for the Customer is \$ _____, paid in seven equal monthly payments.

- 9. The Company shall have the right to transmit electric energy over any and all extensions of lines used to supply Customer's service, to other customers who shall apply for service, either by connecting with existing extensions of lines or by erecting and installing new extensions of lines, provided that such service to other customers shall not interfere with the service furnished to Customer.
- 10. The rights and obligations of this agreement shall extend to and be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties execute this Agreement effective as of _____, 20__.

Customer

OTTER TAIL POWER COMPANY

By: _____

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Fergus Falls, Minnesota

(Continued)

OUTDOOR LIGHTING AND MUNICIPAL SERVICES AGREEMENT

THIS AGREEMENT is made by and between Otter Tail Power Company (the "Company"), a Minnesota corporation, and
(the "Customer").

In consideration of the mutual promises contained below, the parties agree as follows:

- 1. The Customer agrees to purchase and receive from the Company electric Energy in accordance with the terms of this Agreement and all terms and conditions and Rules and Regulations (the "Terms") established by the Company and filed in its approved tariff with the South Dakota Public Utilities Commission. These Terms shall include but not be limited to Customer's payment for electrical Energy in accordance with the Company's rate schedule as filed with and approved by the South Dakota Public Utilities Commission, or such superseding rate(s) as may be approved in the future.
2. The Company shall provide and the Customer shall pay for the services specified in this Agreement for a term of one year with an effective date of the term to begin and terminating and thereafter shall be renewed for periods of one year each, unless written notice to the contrary is given by either party to the other not less than thirty (30) days before the expiration of this agreement or any renewal thereof. The Customer Charge and fixed charges from the applicable rate schedule shall apply as long as the Customer is taking service from the Company. This agreement shall automatically terminate in the event the Customer discontinues all electric service or has its service disconnected by the Company for any reason. The termination of this agreement for any reason will not relieve Customer of any payments due to the Company for any service provided pursuant to this agreement and the Company's tariffs, or for the full payment of amounts required pursuant to paragraph 15 of this agreement.
3. If Customer does not receive any one or more of the services described below, indicate by inserting "N/A" as appropriate.

OUTDOOR LIGHTING

Work Order No.
Electric Rate Sched. No.
Rate Code No.
Account No.

- 4. The Customer elects to receive, and the Company shall provide, the following outdoor lighting service at the following location(s)

Outdoor Lighting - Company-Provided Equipment:

Table with 4 columns: Number of Units, Unit Type, Wattage Rating, Monthly Charge

Outdoor Lighting - Energy Only - Non-Metered

Table with 4 columns: Number of Units, Unit Type, Connected kW per Unit, Monthly Charge

Outdoor Lighting - Energy Only - Metered

- 5. If the Customer elects to receive service as Outdoor Lighting - Company-Provided Equipment or Outdoor Lighting - Energy Only - Non-Metered, the number of units or type of unit shall not be changed from that shown in Paragraph 4 above, except by

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ELECTRIC RATE SCHEDULE
Contracts, Agreements and Sample Forms

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(Continued)

mutual consent of the parties.

- 6. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Outdoor Lighting service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
- 7. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

MUNICIPAL PUMPING (GOVERNMENTAL ENTITY)

Work Order No. _____
Electric Rate Sched. No. _____
Rate Code No. _____
Account No. _____

- 8. The Company agrees to furnish, and the Customer agrees to pay for, electric service to operate the pumps for the Customer's present water supply system and present sewage system, and such additions to these systems as may be mutually agreed upon, in accordance with this Agreement and in the Terms.
- 9. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Municipal Pumping service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
- 10. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

FIRE SIRENS (GOVERNMENTAL ENTITY)

Work Order No. _____
Electric Rate Sched. No. _____
Rate Code No. _____
Account No. _____

- 11. The Company agrees to furnish, and the Customer agrees to pay for, electric service to operate the Customer's fire/warning sirens listed below.
- 12. The Customer represents that it has provided accurate information to the Company and the Customer is eligible to receive Fire Sirens service pursuant to the Electric Rate Schedule(s) and Rate Code(s) identified above.
- 13. The following service Riders apply to the Customer's service: The Customer at this location is subject to all mandatory riders in effect at the time of the execution of this agreement, any riders approved by the Commission after the execution of this agreement, and any voluntary riders that the customer chooses to participate in during the entire term of this agreement. These Riders are also designated by the Rate Schedule(s) and Rate Code(s) identified above.

Location	Metered		Horsepower	Account Number	Billing Amount
	Yes	No			

GENERAL PROVISIONS

- 14. The Customer agrees that the Company shall not be liable for any losses, damages, or expenses (including but not limited to injury to persons, including death, or property damages) incurred by any persons for any delay, interruption, curtailment,

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Second Revised Sheet No. 7 Cancelling First Revised Sheet No. 7

(Continued)

suspension, disturbance or variability in its provision of electric service (including, but not limited to, any occurrence of voltage fluctuations or power surges) due to acts of God, or to any other cause whatsoever except the Company's own gross negligence or willful misconduct. The Company will not be liable for incidental or consequential damages, including, but not limited to, loss of profits resulting from the use of service or any delay, interruption, curtailment, suspension, disturbance or variability of electric service. The Company shall have the right to suspend temporarily the delivery of electric power hereunder for the purpose of making repairs or improvements of its system.

- 15. If applicable, the Company shall charge for and Customer shall pay any Excess Expenditures associated with Special Facilities as identified in Section 5.03 of the General Rules and Regulations. The total Excess Expenditures of Special Facilities identified is \$ _____.
- 16. All previous agreements, if any, between the parties covering the subject matter hereof are hereby cancelled and terminated as of the effective date specified in Paragraph 2 of this Agreement, except as specifically provided in this Agreement.

IN WITNESS WHEREOF, the parties execute this Agreement to be effective as of the date stated in Paragraph 2 above.

OTTER TAIL POWER COMPANY

By _____

Title _____

CUSTOMER

By _____

Title: _____

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SUMMARY BILLING SERVICE CONTRACT

Primary Customer Information [Send master account billing to:]

Name: _____
Contact: _____
Address: _____
Phone: _____

Customer Authorization

Customer authorizes Otter Tail Power Company ("Company") to provide Summary Billing Service according to the Company's General Rules and Regulations (on file with the Commission), as the same may be changed from time to time. The Customer accounts to be included for Summary Billing Services shall be attached to this contract. The terms and conditions of this contract are listed in Section 4.12 of the Company General Rules and Regulations. Customer agrees to either send in the most recent copy of all bills selected for summary billing OR complete the Summary Billing Service Worksheet.

Changes by Customer

Request to change the above customer information or add or delete an account included in a summary bill described on the Summary Billing Service Worksheet must be made 45 days before the desired effective date. The change must be accepted by the Company.

Changes by Otter Tail Power Company

The Company reserves the right to make changes from time to time in the administration of Summary Billing Services. The service is subject to Company's General Rules and Regulations as they now exist or may hereafter be changed. Company will notify participating customers of any changes to the service provided.

Cancellation

This contract may be cancelled by either the Customer or the Company with a 45-day written notification. Cancellation will cause the Company to discontinue the Customer's summary bill, reverting the individual accounts to separate monthly billing with the bills mailed to their individual mailing addresses unless otherwise specified by Customer in writing at the time of cancellation.

Liability

The Company shall not be liable for any customer costs that may result from actions by the Company pursuant to the approved tariff, including: any refusal, delays or failure to provide for summary billing service when requested, for summary bill account charges or for reverting accounts to standard billing and mailing.

Approval Signatures

Customer Representative _____
Title _____
Date _____
Otter Tail Power Company
By: _____
Title _____
Date _____

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Guarantee in lieu of deposit

(Customer's Name)

(Address)

(Account Number)

Guaranteed Amount \$

I, _____ ("Guarantor"), guarantee to Otter Tail Power Company ("Company") payment of the electric service bills of _____ ("Customer"), in an amount not to exceed one-sixth of an estimated annual bills for service.

Conditions under which this agreement may be terminated are listed as follows:

1. The Customer discontinues receiving electric service from the Company.
2. The Customer changes service location covered by the guarantee agreement.
3. The Customer makes prompt payment to the Company of all electric service bills for 12 months.
4. I give the Company 30 days prior written notice for the termination of this agreement.
5. The Customer makes payment of the security deposit required by the Company.

However, this agreement may not be terminated until satisfactory settlement is made of any balance owed by the Customer to the Company.

(Name of Guarantor)

(Signature of Guarantor)

Date:

(Phone # of Guarantor)

(Signature of Customer)

Date:

(Address of Guarantor)

Otter Tail Power Company

By:

Title:

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
Filed on: June 30, 2011
Approved by order dated: July 29, 2011
Docket No. EL11-020

Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills rendered on and after July 30, 2011, in South Dakota



Fergus Falls, Minnesota

Second Revised Sheet No. 10 Cancelling First Revised Sheet No. 10

(Continued)

Controlled Service Agreement

Customer name _____

Address _____

Account number _____



The undersigned Customer agrees to purchase Controlled Service from Otter Tail Power Company. Controlled Service is subject to terms and conditions as provided in the applicable Otter Tail Power Company's tariff.

Otter Tail Power Company's "Controlled Service" Rate is designed to provide a reduced rate to customers who have electrical loads that can be shut off during "peak" demand periods.

When the electric loads are space heating systems, there is a danger that damage to the building may result if an alternate fuel heating system is not available or operationally available to come on when the electric heat is shut off during the control period. This danger is obviously most prevalent if the alternate fuel is a type that must be hand fired, such as a wood burner or in some rare cases where no alternate system is available.

While Otter Tail Power Company does not specify what type of alternate fuel must be used, Customers who choose to have a hand fired (non-automatic) system or no backup need to be aware of the possible consequences when it does become necessary for the electric heat to be switched off when nobody is around to hand fire the alternate system or to monitor the temperature in the premise.

In order for Otter Tail Power Company to offer the reduced rate, it must be able to turn off all electric heat. Controlled Service requires that no electric heating be used in the building when Otter Tail Power Company is controlling these electrical loads.

If the electric heat is shut off and no other heat source comes on to provide heat, the water in the plumbing could freeze and burst the pipes or other fixtures. Other damage could also result from freezing temperatures in the structure.

In order to acknowledge that the Customer has been advised of, understands and agrees to the risks associated with receiving Controlled Service, the Customer has signed and delivered to Otter Tail Power Company the following statement:

To: Otter Tail Power Company

_____ Customer Service Center

1. I have read this Controlled Service Agreement and the related tariff provisions and understand the potential for damage to my property by using a hand fired (non-automatic) backup heating system,

I plan to use a (type of fuel) _____, as my backup heating system. I understand, agree to, and accept the risks or damage to my property in the event that there is no backup heating system. It is my choice, however, to take Controlled Service and I will NOT hold Otter Tail Power Company liable or responsible for any damages that might occur due to a "shut off" of my primary electric heating system.

2. I also agree that, in order to qualify for the Controlled Service rate, I will not use electricity as a secondary "backup" fuel when the regular electric heating system is controlled.

Name _____

Date _____

Address _____

Witness _____

Date _____

Otter Tail Power Company

OTP Form 1213 - 2010

White - Customer Yellow - OTP Use

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION

Filed on: June 30, 2011

Approved by order dated: July 29, 2011

Docket No. EL11-020

Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills
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July 30, 2011,
in South Dakota



Fergus Falls, Minnesota

Fourth Revised Sheet No. 11 Cancelling Third Revised Sheet No. 11

(Continued)

ELECTRIC SERVICE STATEMENT

01 0 * 4 0000

Check for mailing address change (see reverse side) Energy Share Donation \$ _____

000001668 16

OTTER TAIL POWER COMPANY
 PO BOX 2002
 FERGUS FALLS MN 56538-2002

MARY CUSTOMER
 1234 ELM ST E
 ANYTOWN, SD 57252-0496

Due Date: **Dec 10, 2015**
 Amount Due: **\$16.68**

Your payment is recorded upon receipt. Please return this stub with your payment. Please allow sufficient mailing time. If paying in person, bring the entire bill. 15-14-061 15-123456-7 \$16.68

Status of Your Account

Account Number: **15-123456** Access Code: **9999**
 MARY CUSTOMER
 1234 ELM ST E
 ANYTOWN, SD 57252

Previous Payment: 10/28/15 14.11
 Current Billing: 16.68
 Amount Due: **\$16.68**

Billing Date: Nov 19, 2015

We're here to answer any questions, concerns, or complaints you might have about your bill. Call us at 800-257-4044 or 218-739-8877.

Write our office at:
 404 S 2ND ST
 PO BOX 392
 MILBANK SD 57252-0392
 www.otpco.com

Account Detail

01. Residential Service		02. Other Charges/Credits	
11/13/15 Reading	1303	Energy Efficiency Adj	.12
10/15/15 Reading	1224	Transmission	.38
Kilowatt Hours Used	79	Cost Recovery	.51
Customer Charge	8.00	Environmental	.94
79 kwh at .05819	4.60	Cost Recovery	
Energy Adjustment		Sales Tax	
79 kwh @ .02690	2.13		
Total: (01)	14.73	Total: (02)	1.95
		Current Billing:	16.68

More account information on back.

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
 Filed on: December 1, 2015
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 Docket No. EL15-048

Thomas R. Brause
 Vice President, Administration

EFFECTIVE with bills rendered on and after January 1, 2016, in South Dakota



Fergus Falls, Minnesota

Fourth Revised Sheet No. 12 Cancelling Third Revised Sheet No. 12

(Continued)

Change of mailing address:

14 - 14 - 061 - 047151 \$16.68

 PHONE # () _____

NOTICE ABOUT CREDIT CARD PAYMENTS:

Credit card & one-time bank payments are processed by KUBRA. A \$2.25 convenience fee applies for each transaction, with a payment limit of \$700 per transaction.

To pay by credit card, call 800-257-4044 or 218-739-8877 or go online: www.otpeco.com. Your Otter Tail Power account number and service location ZIP code are required.

VISA, MasterCard, Discover accepted

PLEASE DO NOT WRITE CREDIT CARD INFORMATION ON THIS BILL STUB.

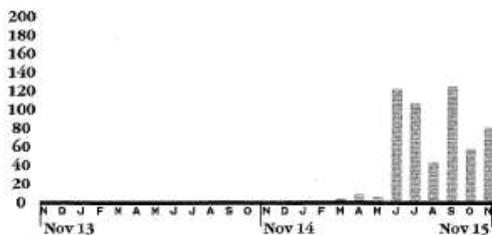
Sign up now to save on cooling costs next summer. With CoolSavings we cycle your central cooling system during peak periods.

You stay cool and receive a \$7-a-month credit June through September. Call 800-493-3299.

T

Your KWH Usage at a Glance

TOTAL KWH USAGE FOR THE LAST 25 MONTHS



Average kwh per day: 2
 Average daily cost: .58
 Current billing days: 29

The temperature this billing period averaged 7 degrees warmer than the same period last year and 10 degrees cooler than the last billing period.

Effective on less than 30 days notice by authority of the Public Utilities Commission of South Dakota, dated .

SOUTH DAKOTA PUBLIC UTILITIES COMMISSION
 Filed on: December 1, 2015
 Approved by order dated: Dec. 29, 2015
 Docket No. EL15-048

Thomas R. Brause
 Vice President, Administration

EFFECTIVE with bills rendered on and after January 1, 2016, in South Dakota



Fergus Falls, Minnesota

Fourth Revised Sheet No. 13 Cancelling Third Revised Sheet No. 13

(Continued)

ADJUSTED ELECTRIC SERVICE STATEMENT

01 0 * 4 0000

Check for mailing address change (see reverse side) Energy Share Donation \$ _____

OTTER TAIL POWER COMPANY
 404 S 2ND ST
 PO BOX 392
 MILBANK SD 57252-0392

000011389 13

OTTER TAIL POWER COMPANY
 PO BOX 2002
 FERGUS FALLS MN 56538-2002

MARY CUSTOMER
 1234 ELM ST E
 ANYTOWN, SD 57252-0496

01

Due Date: **Nov 10, 2015**
 Amount Due: **\$113.89**

Your payment is recorded upon receipt. Please allow sufficient mailing time. Please return this stub with your payment. If paying in person, bring the entire bill.

15 - 13 - 015 15-123456-7 \$113.89

Status of Your Account

ADJUSTED BILL

Account Number: **15-123456** Access Code: **9999**

MARY CUSTOMER

1234 ELM ST E
 ANYTOWN, SD 57252

Previous Payment: 10/06/15 128.32

Current Billing: 113.89

Amount Due: **\$113.89**

Billing Date: Oct 20, 2015

We're here to answer any questions, concerns, or complaints you might have about your bill. Call us at 800-257-4044 or 218-739-8877.

Write our office at:
 404 S 2ND ST
 PO BOX 392
 MILBANK SD 57252-0392

www.otpco.com

Account Detail

01. Residential Service		02. Other Charges/Credits	
A 10/15/15 Reading	4651	Energy Efficiency Adj	1.65
09/14/15 Reading	3567	Transmission	
Kilowatt Hours Used	1084	Cost Recovery	5.16
Customer Charge	8.00	Environmental	
500 kwh at .05819	29.10	Cost Recovery	5.28
584 kwh at .05260	30.72	Sales Tax	6.45
Energy Adjustment			
1084 kwh @ .02540	27.53		
Total: (01)	95.35	Total: (02)	18.54
		Current Billing:	113.89

*A Indicates Adjusted Bill

More account information on back.



(Continued)

NOTICE ABOUT CREDIT CARD PAYMENTS:

Credit card & one-time bank payments are processed by KUBRA. A \$2.25 convenience fee applies for each transaction, with a payment limit of \$700 per transaction.

To pay by credit card, call 800-257-4044 or 218-739-8877 or go online: www.otpc.com. Your Otter Tail Power account number and service location ZIP code are required.

VISA, MasterCard, Discover accepted

PLEASE DO NOT WRITE CREDIT CARD INFORMATION ON THIS NOTICE/PAYMENT STUB

T

Effective on less than 30 days notice by authority of the Public Utilities Commission of South Dakota, dated .



Fergus Falls, Minnesota

(Continued)

CUSTOMER DEPOSIT REFUND RECORD

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-----
CIS615*  CUSTOMER DEPOSIT REFUND RECORD
NAME      ACCT NO  /18/2002  I
TOWN      ADDRESS
CREDIT RATING  CREDIT HISTORY
DEP NO    DATE      DEP AMT      DEP NO    DATE      DEP AMT
MAILING ADDRESS
TURN ON DATE
TURN OFF DATE
FINAL BILL
LESS DEPOSITS
LESS INTEREST
BALANCE
-----

```

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: June 30, 2011
Approved by order dated: July 29, 2011
Docket No. EL11-020

Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills
rendered on and after
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Fergus Falls, Minnesota

(Continued)

CUSTOMER DEPOSIT RECEIPT

**PRESERVE THIS RECEIPT. ITS SURRENDER WILL AID YOU IN OBTAINING A REFUND
THIS RECEIPT IS NOT TRANSFERABLE**

Town _____ Date _____ 19_____

Received of _____ Dollars (\$ _____)

As a deposit to secure payment of amounts due the company, this deposit shall earn interest in accordance with applicable laws and regulations per annum until service is discontinued or disconnected for non-payment of bills due to the company, but not thereafter, and will be repaid with interest to the depositor when the service is discontinued or disconnected for non-payment of bills due the company provided all obligations of the depositor to the company have been discharged; or will be applied to the liquidation of the account.

This Receipt is not Transferable

Service Address _____ Otter Tail Power Company

Account No. _____ By _____

White - Original - Customer copy
Yellow - Office Copy
Pink - Remains in Book
PRESS FIRMLY WHEN WRITING—THREE COPIES



OTP Form 722 - 10/88

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
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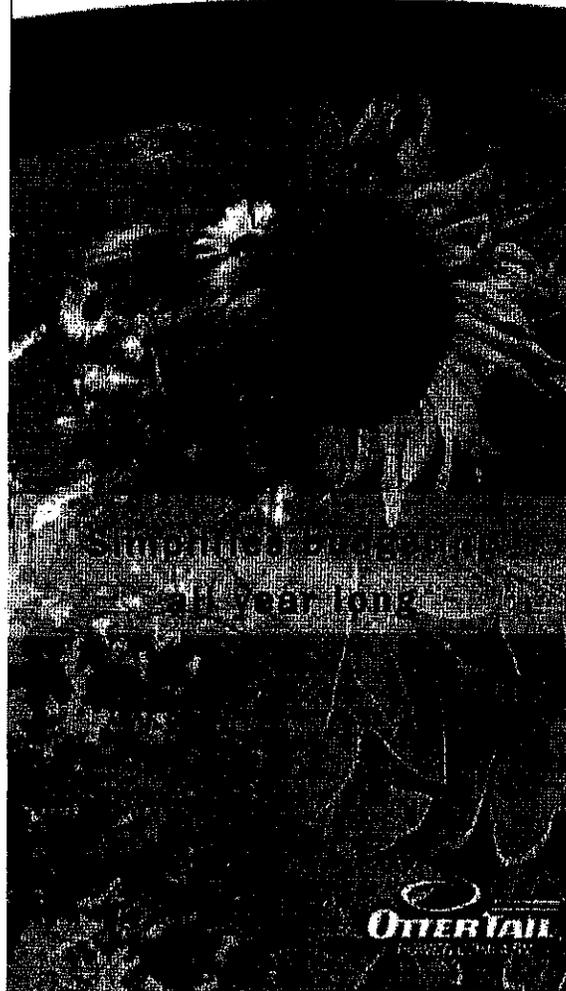


Fergus Falls, Minnesota

(Continued)

EVEN MONTHLY PAYMENT BROCHURE

Even Monthly Payment



SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
Filed on: June 30, 2011
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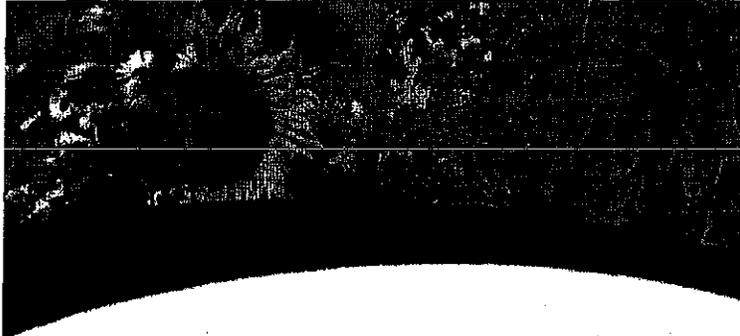
Thomas R. Brause
Vice President, Administration

EFFECTIVE with bills
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July 30, 2011,
in South Dakota



Fergus Falls, Minnesota

(Continued)



Even Monthly Payment

Even billing regardless of the season

Our Even Monthly Payment plan makes it easier for you to budget by averaging your electric bills for the past 12 months to project your monthly payments for the next year. So, whether it's the biting cold of January or the searing heat of August, you'll pay the same amount each month.

EMP doesn't change the amount of electricity you use or the rate you pay. It helps you manage your personal budget by setting in advance how much your electricity will cost each month.

If you accrue a credit balance, Otter Tail Power Company pays interest monthly on your average daily credit balance. We'll review your account quarterly and adjust your EMP amount if your electric use changes significantly during the year.

EMP is available to customers at no charge and if EMP doesn't work for you, you can return to conventional billing at any time.



Sign up for EMP

Complete and return this enrollment form to your local customer service center. (Please print your name, address, and account number as it appears on your electric service statement.)

Name _____

Address _____

City _____

State _____ ZIP _____

Account number -

Home phone _____

Day phone _____

Email _____

Yes, I'd like to try Even Monthly Payment. I understand that I can return to conventional billing at any time if EMP doesn't work for me.

Signature _____

Please indicate if you would like to know more about other payment options.

Send me information about Ready Check.

Send me information about ePay.

Or call 800-257-4044.

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
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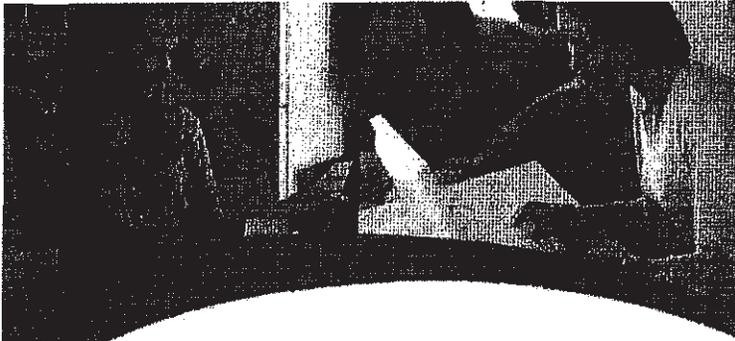
EFFECTIVE with bills
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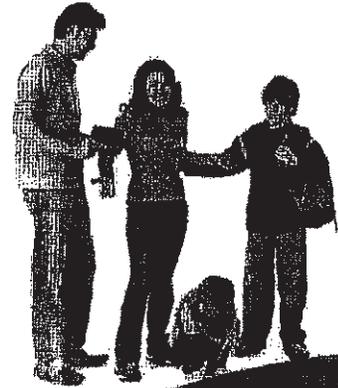
Fergus Falls, Minnesota

(Continued)

READY CHECK BROCHURE



Ready Check



Make budgeting easier with Even Monthly Payment

To make budgeting even easier, you can sign up for *Even Monthly Payment* at the same time you enroll in Ready Check by marking the box on the attached enrollment form. With EMP we average your electric service payments for the past 12 months to determine the amount you'll pay each month for the next year.

EMP doesn't change the amount of electricity you use or the rate you pay. It simply spreads your payments evenly over a 12-month period. We'll review your account every four months and adjust your monthly EMP amount if your electric use changes significantly during the year.

As with Ready Check, you can cancel your enrollment in EMP at anytime.

Feel at home on the Internet?

If you prefer to pay your bills online, enroll in ePay, our free electronic bill-management service. Review your monthly statements online, set up automatic payments, or pay through our web site or by phone. To enroll, visit us online at www.otpc.com.

For more information about Ready Check, EMP or ePay, visit us at www.otpc.com or call 800-257-4044.



PO Box 498
Fergus Falls, MN 56534-0498
www.otpc.com

EJ/CR

ON
for you

**Hassle-free
automatic payments**



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Fergus Falls, Minnesota

(Continued)



Ready Check
gives you
one less thing
to take care of.

Ready Check

Pay for your electric service through Ready Check, our convenient automatic payment program. You'll have one less thing to take care of when you authorize your bank to pay your monthly electric bill automatically.

With Ready Check you can:

- Avoid late or missed payments.
- Write fewer checks.
- Save postage.
- Eliminate office visits.
- Combine with Even Monthly Payment and know in advance your bill amount.

Pick your payment date

With Ready Check you can choose the payment date that best fits your budget as long as payment is within 26 days of your billing date. Your bank will deduct the amount of your bill from your checking account on the date you choose or on the following business day if your payment date falls on a weekend or a holiday.



You'll continue to receive a monthly electric service statement so you'll have a record of the amount your bank deducts from your account.

If Ready Check doesn't work for you, cancel the program at any time by providing written notice to Otter Tail Power Company.

Enrolling in Ready Check is easy

1. Complete this form (please print).
2. Attach a voided check to this form.
3. Return to Otter Tail Power Company
PO Box 6000
Wehpeton, ND 58074-6000.

I authorize my bank to draw against my bank account to pay my monthly electric service bills from Otter Tail Power Company.

I would like to make payments on the _____ day of each month (must be within 25 days of your billing date.)

Bank Information

Name on account _____
 Checking account number _____
 Bank name _____
 Address _____
 City _____
 State _____ ZIP _____

Signature as shown on bank records

Please enroll me in the Even Monthly Payment plan at the same time.
(See reverse side for more information.)

Home phone _____

Daytime phone _____

Email _____

Your Otter Tail Power Company account number:

□□ - □□□□□□



Fergus Falls, Minnesota

(Continued)

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.05
ELECTRIC RATE SCHEDULE
Contracts, Agreements and Sample Forms

First Revised Sheet No. 23 Cancelling Original Sheet No. 23

RESERVED FOR FUTURE USE

SOUTH DAKOTA PUBLIC
UTILITIES COMMISSION
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Thomas R. Brause
Vice President, Administration

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South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.06
ELECTRIC RATE SCHEDULE
Reserved for Future Use

Original Sheet No. 1

Section 1.06 RESERVED FOR FUTURE USE

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Vice President, Administration

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Fergus Falls, Minnesota

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.07
ELECTRIC RATE SCHEDULE
Reserved for Future Use

Original Sheet No. 1

Section 1.07 RESERVED FOR FUTURE USE

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Fergus Falls, Minnesota

South Dakota P.U.C. Volume II
General Rules and Regulations – Section 1.08
ELECTRIC RATE SCHEDULE
Reserved for Future Use

Original Sheet No. 1

Section 1.08 RESERVED FOR FUTURE USE

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Thomas R. Brause
Vice President, Administration

Page 1 of 1

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